

Alaska Association on Developmental Disabilities

BYLAWS

Revisions: April 23, 2003

Revisions: October 22, 2015

Revisions: September 28, 2018

ARTICLE I - NAME

The name of the organization shall be the Alaska Association on Developmental Disabilities, hereinafter known as the "Association".

ARTICLE II – OBJECTIVES AND PURPOSES

Section 1. The primary purpose of this Association is to serve as the voice of providers in order to enhance the quality of life of individuals with developmental disabilities and their families by developing cooperation among agencies, communication of ideas, and coordination of activities through the dissemination of information among agencies, the public, the State of Alaska and our strategic partner organizations.

Activities will support the following service principles of the Association:

1. All families and individuals with developmental disabilities receive services when needed.
2. Individuals design, control, implement and identify the desired outcomes of their services.
3. The culture and values of the individual determines and guides all supports and services.
4. Services demonstrate respect for the rights, dignity, and safety of all individuals.
5. Services result in community inclusion, achievement of life goals, and reduced dependence on the service system.
6. A natural and enduring system of supports and personal relationships emerges from the effective delivery of services.
7. Services foster communities where all members are included, respected and valued.

Section 2. The Association is organized for charitable, scientific and educational purposes as a non-profit association. It shall be conducted so that no part of its income or earnings shall accrue to the benefit of any member, director, officers, or other individuals. Upon dissolution, the assets shall be distributed to an organization or organizations

enjoying an exempt status under Section 501(c) 3 of the Internal Revenue Code or successor statutory authority.

ARTICLE III – GENERAL MEMBERSHIP

Section 1. Eligibility for General Membership

There shall be two (2) types of general memberships: Organizational Memberships and Individual Memberships.

- 1) Organizational membership shall be limited to those organizations engaged in the delivery of services for persons with developmental disabilities and their families in the State of Alaska. The Executive Director or the designee of each member organization shall be its delegate to the Association. The rights and responsibilities of membership belong to each organization and not to the individual delegate.
- 2) Individual membership applications may be completed, submitted and approved by the AADD Board at a regular or special meeting. Renewal applications do not require this process. Individuals working in Alaska who are not working for a service provider agency but work in a related capacity or as an advocate may apply for individual membership.
- 3) AADD recognizes that its Strategic Partners participate regularly for information sharing purposes. AADD will accept non voting membership dues from its Strategic Partners to offset operational costs.

Section 2. Eligibility for Continued Membership

Continued membership, defined as remaining in good standing with dues and other obligations that may be specified within these Bylaws, is automatic.

Section 3. General Membership

Organizational membership (for purposes of voting, holding office, and determination of quorum) in the Association during a fiscal year is limited to those organizations that:

- 1) Satisfy the eligibility requirements outlined in Article III, Section 1 and 2
- 2) Have paid their annual, or pro-rated Association dues for the fiscal year.

Individual members who have paid their dues are not eligible to vote or hold office.

All members in good standing shall receive access to:

- 1) AADD teleconferences
- 2) Monthly newsletters
- 3) Attendance at face to face meetings
- 4) Communication and activities as appropriate

Section 4: Membership Year

The membership year, for all purposes including the payment of dues, shall be the same as the fiscal year of the state of Alaska.

ARTICLE IV - ORGANIZATION

Section 1. Officers and Statewide Representatives

The officers of the Association shall be the President, Vice -President, Secretary, Treasurer and Past-President. Five (5) member delegates will be elected to serve as statewide representatives. Efforts will be made to get a representative from all regions of Alaska. The officers and statewide representatives shall assume responsibilities on the first day of the month following the election. The President may not hold more than one office at the same time. In the event that the President-Elect is not available, the position shall remain vacant.

Section 2. Eligibility and Election

All organizational member delegates shall be eligible for an elective office. Officers and statewide representatives shall be elected at the annual meeting by nomination and a majority vote of organizational member delegates present at that meeting.

Section 3. Terms of Office

The officers and statewide representative delegates shall be elected for a term of two (2) years. No officer may be elected to the same office for more than two consecutive terms. A statewide representative delegate may serve up to three consecutive terms. The President shall fill all vacancies by appointment until the next annual meeting. In the event of a vacancy in the position of President the President-Elect shall assume the duties of the President

Section 4. Duties of Officers and Statewide Representatives

The President shall be the presiding officer of the Association.

- A. The Vice-President shall perform the duties of the President in the President's absence or disability.
- B. The Secretary shall be responsible for assuring distribution of minutes of all Association meetings.
- C. The Secretary shall also be responsible for the keeping of all correspondence and archives of the Association or may delegate that duty to the staff.
- D. The Treasurer shall be responsible for the receipt, deposit and disbursement of all funds of the Association, and shall render a financial statement at each meeting and a cumulative fiscal report at the annual meeting.
- E. The Past-President serves on the AADD Board of Directors and chairs the Nominating Committee.
- F. The statewide representatives will serve as a liaison to the Association for the membership.

ARTICLE V - COMMITTEES

Section 1. Standing Committee of the Association is the AADD Board of Directors.

The AADD Board of Directors shall be composed of the officers of the Association and the five (5) statewide representatives. The duties of the AADD Board of Directors shall be to continue business between meetings. The AADD Board of Directors shall meet a minimum of one time between each meeting of the membership. All actions taken by the AADD Board of Directors shall be presented to the Association and where needed, presented for ratification by a vote of the membership.

Section 2. Ad Hoc Committees

The President of the Association shall create Ad Hoc committees as are deemed necessary. Committees so needed shall be comprised of any member delegates of the Association who volunteer or are appointed by the President.

ARTICLE VI- MEETINGS

Section 1. Frequency

There shall be regular meetings (including face to face or teleconferences) of the membership for the transaction of Association business a minimum of six (6) times a year. The annual meeting will be the first face to face meeting of the Association's fiscal year (July through June) at which the election of officers and statewide representatives shall take place. The President shall call a special meeting of the membership as needed.

Section 2. Quorum

A quorum is constituted by a simple majority of the organizational membership of the Association, who are present either in person or by teleconference.

Section 3. Alternates

The Executive Director or their designee of each organizational member shall be its delegate to the Association. An alternative representative can be appointed from the same member organization.

Section 4. Voting

Each member organization shall have one vote.

ARTICLE VII- AMENDMENTS


The Bylaws of the Association may be amended by a majority vote of the members present at a regular or annual meeting. Written notification, including electronic

transmission, of the proposed Bylaw changes must be presented to members fourteen (14) days prior to voting.

ARTICLE VIII- DISCRIMINATION

No person shall be excluded from participation in the Association on the grounds of race, disability, sex, sexual orientation, color, national origin or other classification protected by federal, state or local law.

Date of Revision September 28, 2018

Signature: 
AADD President

